

1. In Dr. Gregory's Report, many judgements were made regarding the Treatment Court Programs' adherence to the WI Treatment Court Standards. Several recommendations were made in areas where standards were not fully addressed. After reviewing this report in more depth, I have included an assessment of how each standard can be better addressed:

Standard 2: Participant and applicant data can be compared to overall county arrest and charging data to ensure equitable program availability.

Standard 4: The Treatment Court Team has had several discussions over the past year on including a Law Enforcement representative. Research shows significant improvements in outcomes when a law enforcement representative is added to the team. These discussions have tapered off, but should resume.

Included with this report are 3 examples of Memorandums of Understanding (Dodge Co., Waukesha Co. and Eau Claire Co.). This is compared to the Jefferson County Treatment Court Manual section detailing the roles of the Treatment Court Team.

Standard 5: Prior to this report being received by the Treatment Court Team, Judge Dehring had begun taking part in the sanction discussions, with the exception of termination discussions at staffing. This is in keeping with the program policy regarding terminations.

Standard 10: The Treatment Court Team has and is developing partnerships with community organizations and agencies. This may not have been conveyed during the interviews for the evaluation as time was limited.

Standard 11: Much of the lack of usable data on program outcomes is due to the delay of the availability of the reports features in CORE. However, this is the database the programs must enter into as a condition of funding. If the CORE database continues to not have the reports features functioning, an alternative plan to analyze the data within CORE should be developed.

As to the inconsistency of the data in the TAD database, some of this data may be contained in the participants' case files. Jefferson County will work with WCS to see if this data is available and can be extracted into usable form. Since the implementation of CORE, all participant data has been entered into CORE going back each participant's entry into the program.

Since the implementation of CORE, all previously missing treatment data is being entered directly by Human Services staff instead of being collected from participants for entry by WCS staff. The Coordinator has been reviewing CORE case data periodically to ensure all data is being entered. A random and repeating case auditing system will be developed to ensure these reviews occur consistently.

Standard 12: The data as to who is referring to the program is tracked in CORE. The demographics of those referred are also tracked in CORE and will be compared to the overall arrest and charge data for the County.

Jefferson County is planning to reach out to the Spanish Speaking Community in the County to ensure this population is aware of the Treatment Court Programs and to make sure there is equitable opportunity to the Hispanic community. All brochures, applications, manuals and program forms will undergo translation. The Coordinator will also seek arrest and charging data to monitor program equitability and identify individuals with whom to connect.

Discussions regarding accepting Probation ATR's with no new charges will occur in the coming weeks.

Standard 14: Long and short term options for treatment availability are under discussion.

Standard 17: The Treatment Court Programs do employ incentives and sanctions. These are tracked in each participants file, their Court Reports, in the WCS data base and in CORE. WCS does note how many incentives and sanctions are implemented in each of their monthly reports to this Council. This may have been overlooked by the reviewer.

2. The Jefferson County Drug Free Coalition is planning to host Special Agent Bryan Kastelik from the WI Department of Justice, and Jefferson County Sheriff's Office Sgt. Margo Grey. Agent Kastelik will provide an overview of data regarding the use and misuse of drugs. Their objectives: Understand the drug trends in Wisconsin. Understand the signs and symptoms of drug use. Build awareness of the resources available for anti-diversion efforts. This presentation will occur November 27th, at the Jefferson High School.
3. There is a Treatment Court Training specific for Judges in February, 2019. The Coordinator will attempt to enroll both Judge Dehring and Judge Brantmeier. There is limited space available for the training, so spots are not guaranteed.
4. Judge Dehring is remaining as Treatment Court Judge through next summer when it is planned Judge Brantmeier takes over these duties. Judge Gruber, who attended the WATCP Coordinators Conference last week, will serve as back up Treatment Court Judge.

DODGE COUNTY TREATMENT COURT STAKEHOLDERS AND EXPECTATIONS

The team members for the Dodge County Treatment Court includes the overseeing Drug Court Judge, the DTC/IDC Program Director, DTC Case Managers, a District Attorney/Paralegal, a Defense Attorney, a Treatment Provider, a Probation Agent, and a Law Enforcement Liaison. Each member of the team has a role and area of expertise that enhances the program effectiveness.

Prior to each weekly court session, the team reviews the progress of those participants scheduled to appear in court that week. The probation agent and case manager prepare a staffing report that details the progress of participants in the program. The team reaches a professional consensus whenever possible. In the event a consensus cannot be reached, the Judge has the final decision-making authority on case management issues.

A. Drug Treatment Court/Impaired Driving Court Judges

The judge provides leadership to the Treatment Court Programs and makes final programmatic/participant decisions. The judge presides over the proceedings and monitors the appropriate application of sanctions and incentives while maintaining the integrity of the court. The judge will:

- Lead pre-hearing staffing meetings and make final decisions based on collaborative team input.
- Provide encouragement and motivation to each Drug Treatment Court participant.
- Establish a rehabilitative relationship with each participant through intensive interaction during court appearances.

B. DTC/IDC Director

Provides oversight for the day to day operations of the Treatment Court Programs. He or she will also monitor whether the program is meeting its short and long term objectives on the participants, community and the local criminal justice system. The coordinator will:

- Plan, organize, coordinate and monitor the activities of the Drug Treatment Court Program.

- Attend pre-hearing case staffing and hearings in order to evaluate and direct Drug Treatment Court operations and Drug Treatment Court team cohesiveness and understanding of Drug Treatment Court concepts.
- Gather and prepare Drug Treatment Court data for reporting mandates.
- Collaborate with government and community agencies in order to meet programmatic goals and provide effective programming.
- Develop long-term sustainability plan for the program.

C. Drug Treatment Court Prosecutor and Paralegal

Ensures community safety concerns are met. The District Attorney will designate a prosecutor and paralegal to be responsible for Treatment Court eligibility determinations and participating in the Treatment Court hearings. The prosecutor and paralegal will:

- Make eligibility determinations and contact collaborative agencies such as law enforcement and Department of Corrections for input.
- Make determinations for graduations and terminations and new charges.
- In status hearings will operate in a non-adversarial manner, promoting a sense of a unified team presence.
- Ensure participants' understanding of sanctions and present rewards to recognized participants.
- Maintain recidivism rates on past graduated and terminated participants.
- Run compliance checks on current participants.
- Maintain and run reports as needed.

D. Drug Treatment Court Defense Attorney

Ensures the legal rights of all participants are protected. The defense attorney will:

- Advise the participants of their legal rights, legal options, program conditions, and potential sentencing outcomes.
- Monitor participant progress in the Treatment Court Program.
- Participate in a non-adversarial manner at status hearings, thus promoting a unified Treatment Court team presence.

E. Drug Treatment Court/Impaired Driving Court Case Manager and Probation Agent

The DTC/IDC Case Manager(s) and the participant's Probation Agent collaborate in overseeing the participant's recovery and treatment program.

The Case Manager is responsible for assessing potential participants for eligibility in the DTC/IDC.

The Case Manager and the Probation Agent are responsible for:

- Monitoring and encouraging participants during their program.
- Maintaining participant information.
- Providing the court with current information about client progress.
- Recommending case plan revisions to the court, including incentives for compliance and sanctions for non-compliance.

The Case Manager and Probation Agent also have responsibilities in the following areas:

- a. **Dodge County DTC/IDC Team Staffing:** They are responsible for the preparation of cases for review at the team staffing. In addition, they may, at any time, provide information concerning any participant to the DTC/IDC Judge on a formal or informal basis.
- b. **Referrals:** They refer participants to providers for substance abuse treatment and other services, as determined in the case plan developed by them and approved by the court. They maintain close contact with the treatment providers and monitor the services received by the participants.
- c. **Case Management:** They periodically assess the progress of each participant and the participant's adherence to the requirements of the DTC and the participant's approved case plan. They update the case plan as needed and make recommendations to the court for appropriate changes.
- d. **Drug Testing:** Perform substance testing to determine presence or absence of forbidden substances in participants' bodies.
- e. **Other Direct Client Services:** They ensure participants are linked to services within Dodge County on an as-needed basis, including: family counseling, education, group counseling, and

other activities as may be reasonably appropriate to maintain a participant in the DTC/IDC Program.

- f. **Participant Documentation:** They maintain a written record on each participant.

F. Drug Treatment Court Law Enforcement Liaison

Acceptance by law enforcement of the DTC/IDC model is essential for its success. The law enforcement liaison can assist with providing information to law enforcement so that there is acceptance of the DTC/IDC model within the county agencies. The assistance of law enforcement is also essential for monitoring the use of alcohol and drugs by participants.

G. Drug Treatment Court Behavioral Health Division Liaison

The treatment providers on the team have the primary responsibility for educating the other members of the team as to appropriate treatment plans for the participants. They help to ensure that each participant is provided the treatment he or she needs.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) shall serve as a basis for agreement between the Waukesha County Drug Treatment Court and _____ regarding _____ (Waukesha County Drug Treatment Court Participant).

The purpose of the MOU is to establish a collaborative relationship between the parties to build a partnership based on (1) understanding both the Waukesha County Drug Treatment Court (DTC) and treatment provider expectations, including sanctions and incentives and court and treatment provider rules; (2) sharing information as outlined below; and (3) helping participants successfully graduate from the Waukesha County Drug Treatment Court program.

Definitions:

Drug Treatment Court: Drug Treatment Courts are special problem solving courts that are treatment-based alternatives to prison or jail for drug and alcohol using criminal offenders.

Staffing: Staffing's are team meetings where a participant's progress is discussed and options for incentives and sanctions, treatment, and phase changes are evaluated.

DTC Team: The DTC Team consists of the Judge, District Attorney, Public Defender, Probation Officer, Drug Treatment Court Case Managers, Sheriff, Health and Human Services Substance Abuse Staff, and treatment providers (if available).

Term:

The term of this MOU is effective for the participant's duration in DTC or until a subsequent MOU is executed. A typical period of participation is 12-14 months.

Termination:

Any party wishing to terminate its participation in this MOU must notify the other parties in writing of its intent and reason for termination. All parties will review the request, discuss the reasons for the requested termination, and try to resolve the matter to continue the party's participation. The party may still decide to terminate its participation.

Confidentiality Agreement:

Both parties agree to comply with all federal and state regulations regarding alcohol and/or drug treatment records including (1) the Health Insurance Portability and Accountability Act of 1996 (HIPAA), (2) Confidentiality of Alcohol and Drug/Abuse Patient Records, 42 CFR Part 2, and (3).

Drug Treatment Court

The Waukesha County Drug Treatment Court agrees to:

- (1) Inform all parties of the goals and requirements the DTC team has established for participation in DTC and any other requirements which apply to an individual participant.
- (2) Conduct frequent and random drug testing.
- (3) Utilize sanctions and incentives to reinforce participant progress with treatment and compliance with DTC rules.

- (4) Provide regular updates to treatment providers on each participant, including the results of random drug and alcohol screens, violations of DTC program rules, concerns identified by the DTC team, sanctions and incentives applied during hearings, and participant achievements.
- (5) DTC team members may visit treatment facilities and will sign any appropriate confidentiality documents.
- (6) Attend DTC and substance use disorder treatment conferences and trainings, if funding is available.
- (7) Insure all participants sign release of information forms to allow DTC and treatment providers to communicate.

Substance Use Treatment Providers

_____ agrees to:

- (1) Perform clinical assessments for participants referred from DTC to the provider.
- (2) The treatment provider reserves the right to deny admission to services based upon admission criteria or to discharge participants from the program based on violation of program rules.
- (3) Develop, implement, and maintain individualized treatment plans for DTC participants and share the plan with the DTC.
- (4) Provide progress reports using the Provider Report no later than 3:00 p.m. Tuesdays. These should be emailed to Jeffery Styka at jstyka@wisconsin.gov. Once this form is returned, a WCS Case Manager will e-mail you the required Provider Report.
- (5) Attend and participate in DTC staffing in person or by phone when possible/requested. Staffing is held every Wednesday afternoon from 1:00 p.m. – 2:15 p.m.
- (6) Provide assistance to the participant with transportation to treatment and DTC sessions when possible.
- (7) Provide an immediate report (within 24 hours) when a participant fails to appear on time for scheduled treatment services, has a positive drug or alcohol screen, any indication that a participant is altering or falsifying a drug or alcohol screen, and or any other violations of the treatment program rules.
- (8) Attend DTC conferences and other research-based trainings for substance abuse and/or criminal justice, if funding is available.

Waukesha County DTC Representative

Signature

Print Name

Date

Treatment Provider Representative

Signature

Print Name

Date

E-Mail address (required)

MEMORANDUM OF UNDERSTANDING EAU CLAIRE COUNTY DRUG COURT PROGRAM

This memorandum of understanding is made by and between the Eau Claire County Drug Court Program, Department of Human Services, Department of Corrections, District Attorney, Public Defender, Sheriff's Department, Police Department, State of Wisconsin Circuit Court, and the University of Wisconsin - Eau Claire.

The parties to this agreement agree that the following should be the mission of the drug court: "The mission of the Eau Claire County Drug Court is to increase community safety and restore sober, productive, and law abiding citizens to the community by breaking the cycle of drug and alcohol addiction through effective, long-term treatment with intensive court supervision."

The parties to this agreement support and endorse the goals and mission of drug court in order for defendants to eliminate future criminal behavior, improve the quality of their lives and the well being of the community.

For this program to be successful, cooperation must occur within a network of systems in order to facilitate and achieve the mission of drug court.

NOW, THEREFORE, IT IS AGREED:

PRINCIPLES

The following shall be the INDIVIDUAL AGENCY RESPONSIBILITIES AND STAFF COMMITMENTS

The Department of Human Services

Shall assign a **drug court coordinator** who will provide the following services:

1. Evaluate potential participants for eligibility
2. Conduct assessments and intake
3. Make referrals for programming as needed
4. Verify and monitor participant compliance with program and treatment requirements
5. Collect all relevant information and distribute at treatment team meetings
6. Monitor budget and financial management with assistance from Human Services fiscal department
7. Review policies and practices and monitor need for changes
8. Facilitate team/staff meetings
9. Set agenda for meetings
10. Advocate effectiveness of program with community resources
11. Help coordinate funding sources/grant writing/grant management

12. Gather data for evaluator
13. Monitor data management system.
14. Supervise day-to-day operations
15. Maintain a confidential file on each participant
16. Maintain and monitor the budget of the drug court program, to include participant's rewards, supplies, AODA treatment, community donations and UA testing.

The Department of Corrections

Shall assign a **probation and parole agent** who will provide the following services:

1. Provide case management and community supervision of each participant
2. Refer to community resources
3. Provide drug testing
4. Complete home/school/employment visits
5. Retain collateral contacts
6. Monitor and encourage participants' compliance with program
7. Impose sanctions and rewards
8. Attend treatment team meetings and drug court
9. Maintain ongoing communication and sharing of information with coordinator
10. Identify potential participants for alternatives to revocation
11. Gather data for the evaluator
12. Maintain a confidential drug court file for each participant
13. Coordinate with law enforcement

The District Attorney's Office

Shall assign an **attorney** who will provide the following services:

1. Review potential participants for eligibility
2. Make referrals to drug court
3. Maintain a non-adversarial role during court proceedings
4. Assure compliance with state law
5. Actively participate in staffing when necessary
6. Negotiate and complete plea agreements on behalf of the state
7. Recommend appropriate sanctions and incentives
8. Educate peer professionals on effectiveness of program and changes in state law that effect the program
9. Community advocate for effectiveness of program
10. Make recommendations for charging and/or sentencing after revocation if the participant is terminated from the program

The Public Defender's Office

Shall assign a **lawyer** who will provide the following services:

1. Attend team meetings as necessary
2. The public defender or private defense attorney will make referrals to the drug court team after explaining the nature, purpose, and rules of drug court.
3. The public defender or private attorney will encourage the participants to be truthful with the judge and treatment staff since admitting drug or alcohol use in court will not be the basis of new criminal charges
4. The public defender will be an active member of the drug court treatment team
5. The public defender will review the client's progress in treatment and advocate for fair process when a client is facing sanctions or termination
6. Provide representation for the participant in termination proceedings if eligible
7. The public defender will be a community advocate for the Drug Court Program

The Sheriff's Department

Shall provide the following services:

1. Assign a liaison that will attend drug court treatment team meetings and assist with determining admission, treatment planning, and termination of drug court participants
2. Collaborate with drug court coordinator and probation agent to monitor participant's scheduled treatment
3. Collect random urinalysis tests to be tested elsewhere
4. Distribute medication to participants
5. Escort incarcerated participants to and from drug court proceedings and supervise them during the proceedings

The Eau Claire and Altoona City Police Departments

Shall provide the following services:

1. Partnership with community agencies to achieve drug court goals
2. Provide possible referrals for Drug Court Program
3. Assist probation and parole in home visits and checks on participants
4. Community policing — officers will get to know participants
5. Report any violations they become aware of
6. Provide representative for Advisory Board and attend meetings as needed
7. Comply with grant/state regulations

The Eau Claire County Circuit Court

Shall provide a **judge (s)** who will provide the following services:

1. Preside over drug court proceedings
2. Explain legal rights, options, and program requirements to prospective drug court participants
3. Impose appropriate sanctions and incentives

4. Review treatment progress and address it directly with the participant in court considering the recommendations of the treatment team
5. Preside over termination proceedings
6. Maintain a confidential drug court file
7. Supervise drug court administration
8. Provide final decision in outcome of participant's progress or termination
9. Attend community seminars to assist educating the community/legislature on the effectiveness of drug court
10. Attend educational conferences to increase skills and knowledge related to being a drug court judge

The University of Wisconsin- Eau Claire

Shall provide an evaluator who will provide the following services:

1. Evaluate process and outcomes
2. Give information to help improve the drug court and make it more successful
3. Help facilitate team understanding of areas needing improvement
4. Setting up evaluation process — what and how information will be collected and maintained, how analyzed, etc.

In addition, all Agencies and staff agree to abide by the following:

DRUG COURT ADVISORY BOARD

All parties agree to continue to be represented in this group. This group will be responsible for modifying and amending this agreement. They will address problems and issues as identified and develop policy and program modifications.

CONFIDENTIALITY

All parties agree assigned participants of their respective agencies shall attend all scheduled drug court staffings and advisory board meetings. They shall maintain the confidentiality of the details and content of the treatment team and advisory board discussions, and the votes of the individual treatment team and advisory board members. No treatment team member shall disclose this confidential information to any third person absent agreement by the majority of the treatment team members, or pursuant to court order. No agency, advisory board or treatment team member shall disclose confidential information regarding participants without the consent of such participant and approval of the drug court treatment team.

AGREEMENT MODIFICATIONS

Any individual agency wishing to amend/modify this agreement will notify the Drug Court Advisory Board of the issue(s). The Drug Court Advisory Board will address the issue(s) for purposes of modifying/amending the issue(s). The issue(s) will be decided by consensus (if possible) or by simple majority.

TERMINATION OF AGREEMENT

Individual agencies contemplating termination of their participation in this agreement shall first notify the Drug Court Advisory Board of their concern. The advisory board will attempt to resolve the problem to ensure continuation of the drug court. If unable to resolve the problem, the individual agency or department can exercise its right to terminate this agreement by notifying all other agencies in writing a minimum of 90 days prior to such termination.

State of Wisconsin Circuit Court

Date

Eau Claire County Sheriff's Department

Date

Eau Claire County Department of Human Services

Date

State of Wisconsin Department of Corrections

Date

Eau Claire County District Attorney

Date

State of Wisconsin Public Defender

Date

Eau Claire City Police Department

Date

Altoona Police Department

Date

University of Wisconsin – Eau Claire

Date

I. The Jefferson County Drug Treatment Court Team

- JCDTC Judge – the circuit court judge who participates in weekly JCDTC team staffings and presides over the treatment court sessions. The Judge plays a continuous active role in reviewing treatment progress, determining appropriate sanctions and incentives and responding to participants' positive efforts and noncompliant behavior.
- CJCC/JCDTC Coordinator – monitors the daily operations of the JCDTC program; makes initial eligibility determination; facilitates case flow and activities of participating agencies; monitors meeting of the JCDTC goals, objectives and timelines; provides monitoring and contractual service quality assurance; writes grants; responsible for fundraising efforts and/or coordinating with a fundraising program for JCDTC funding purposes.
- JCDTC Case Managers – Wisconsin Community Services (WCS) case managers assigned to JCDTC whose role is to oversee and monitor the participants' recovery and treatment programs, and act as the link between the Court, the participant, and treatment providers. Case manager's responsibilities also include: assessing potential participants for eligibility; maintaining participant information (written record); providing the Court with current information about client progress; recommending treatment changes to the Court; coordinating other direct client services.
- Defense Attorney – a representative from the Public Defender's Office or a participant's individual attorney who attends JCDTC staffings and court sessions, protects the rights of the JCDTC participants and advocates for the participants at all stages of the proceedings.
- District Attorney - a representative of the Jefferson County District Attorney's Office who attends JCDTC staffings and court sessions. The District Attorney also screens potential JCDTC candidates, presents the case for participants' discharge during Termination Hearings.
- Probation and Parole - a representative from Department of Corrections who attends JCDTC staffing and court sessions. Probation and Parole work closely with case managers in monitoring the supervision of all JCDTC participants on probation or extended supervision.
- Treatment Providers – the treatment providers have the primary responsibility for educating the participants and ensuring that participants are provided the treatment that they need.

WISCONSIN COMMUNITY SERVICES, INC.

August 2018 (TAD)

YTD= Year to Date

PTD= Program to Date

Active Participants

	Month	YTD	PTD
Referrals	2	24	64
Eligible	1	8	26
DA Denied	0	2	6
ClT Denied	0	0	0

Staffing Review

Accepted	3	13	23
Denied	0	0	3

Waitlist

Case Resolved	0	0	0
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Participants YTD: 22

Participants PTD: 22

Current caseload: 17

New Participants: 2 YTD: 11

Program Phase Levels:

	Month
Phase 1:	3
Phase 2:	6
Phase 3:	2
Phase 4:	5
Phase 5:	1

Charge Type	Month	YTD	PTD
Felony	1	11	31

Demographics

Ethnicity	Month	YTD	PTD
Caucasian	17	20	20
African American	0	0	0
Asian	0	0	0
Hispanic	0	1	1
Native American	0	0	0
Other	0	1	1
Gender			
Male	10	12	12
Female	7	10	10
Age			
18 - 25	4	5	5
26 - 32	9	11	11
33 - 40	3	4	4
41 - 50	0	1	1
51+	1	1	1
Veterans	1	1	1

Other DTC Program Components

Discharges from Program:

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	1	1
Team Decision	1	3	3
Other	0	0	0

Incentives: 85 411 468

Sanctions: 33 127 145

Positive Tests:

PBT's	0	0	0
UA's	1	26	45
Dilutions	0	0	0
Refusals	0	0	3

Community Service: 0 3 3

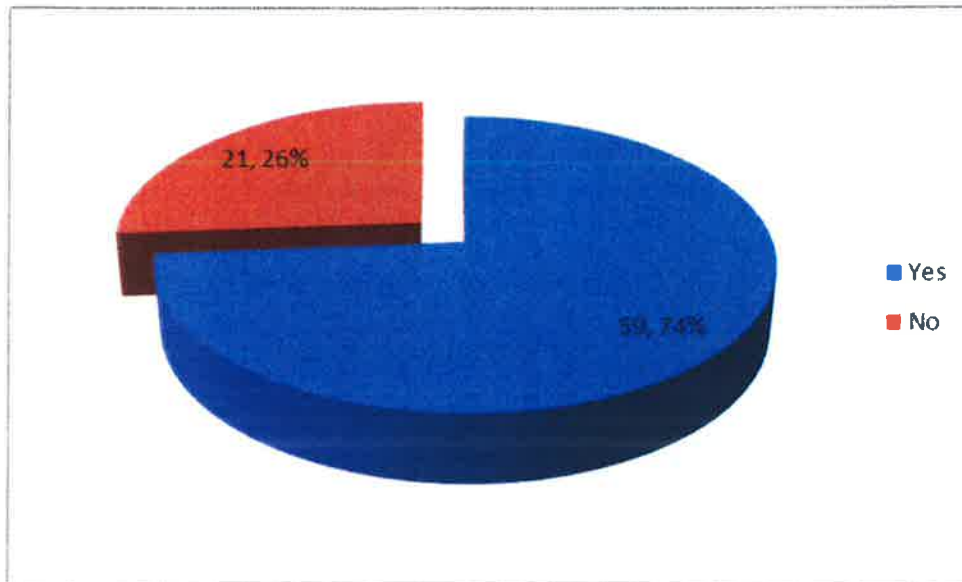
Drug Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	1	1
Self-help Groups	0	97	97
PBTs	0	96	96
Positives	0	0	0
Drug Tests	0	115	115
Positives	0	1	1
Face to Face Contacts	0	21	21
Court Sessions	0	19	19
Average Length of Stay	0	337	337

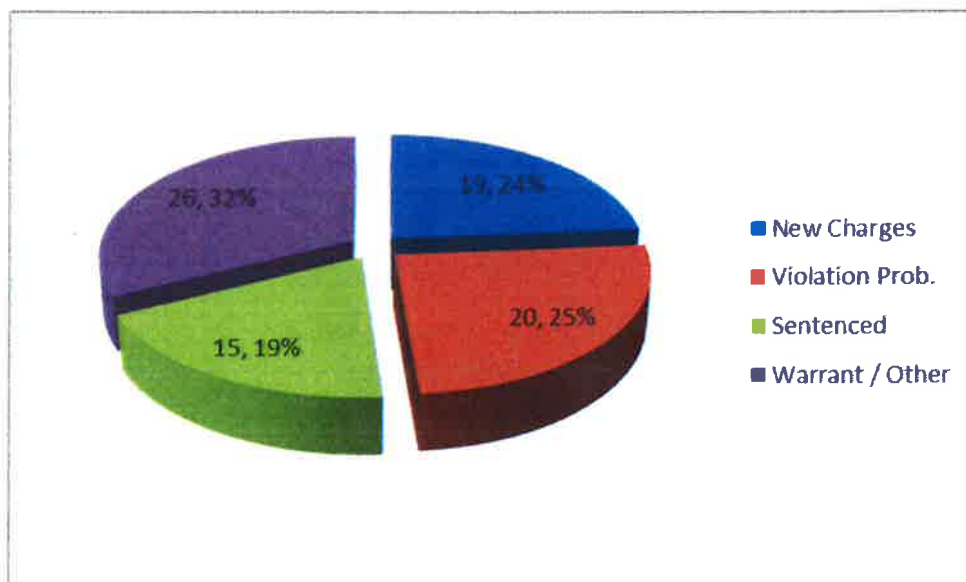
Graduates & Discharge Demographics

	Graduates			Discharges		
Ethnicity	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	1	1	1	2	2
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	1	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	1	1
Gender						
Male	0	0	0	1	2	2
Female	0	1	1	0	2	2
Age						
18 - 25	0	0	0	0	1	1
26 - 32	0	0	0	1	2	2
33 - 40	0	1	1	0	0	0
41 - 50	0	0	0	0	1	1
51+	0	0	0	0	0	0

RE- INCARCERATION AUGUST 2018

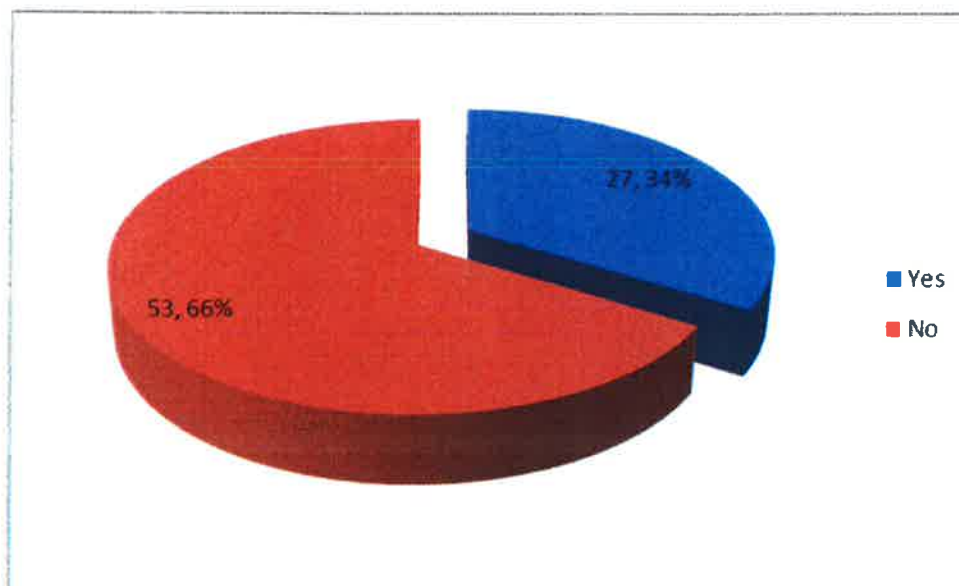


BEEN INCARCERATED WITHIN LAST 3 YEARS

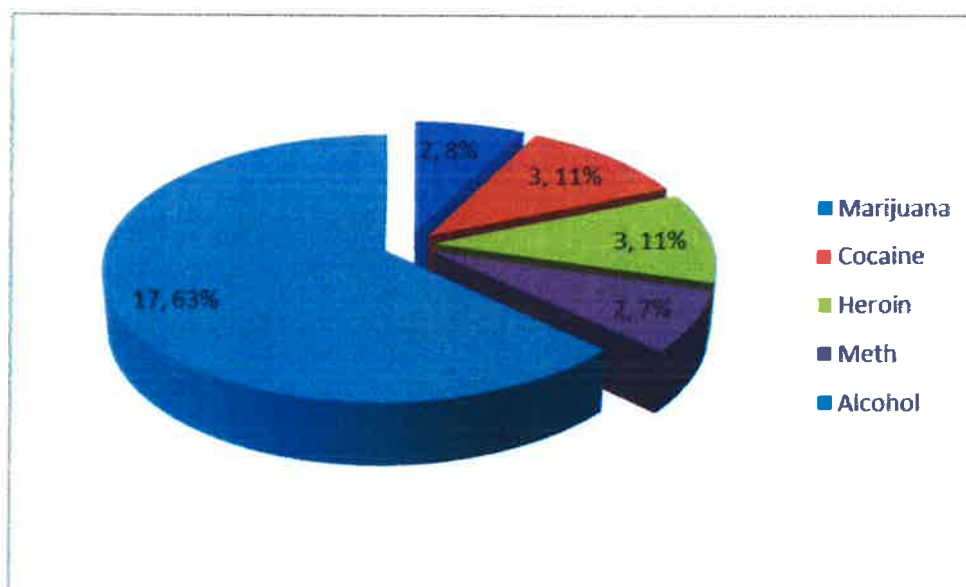


REASON FOR INCARCERATION

RE- INCARCERATION AUGUST 2018

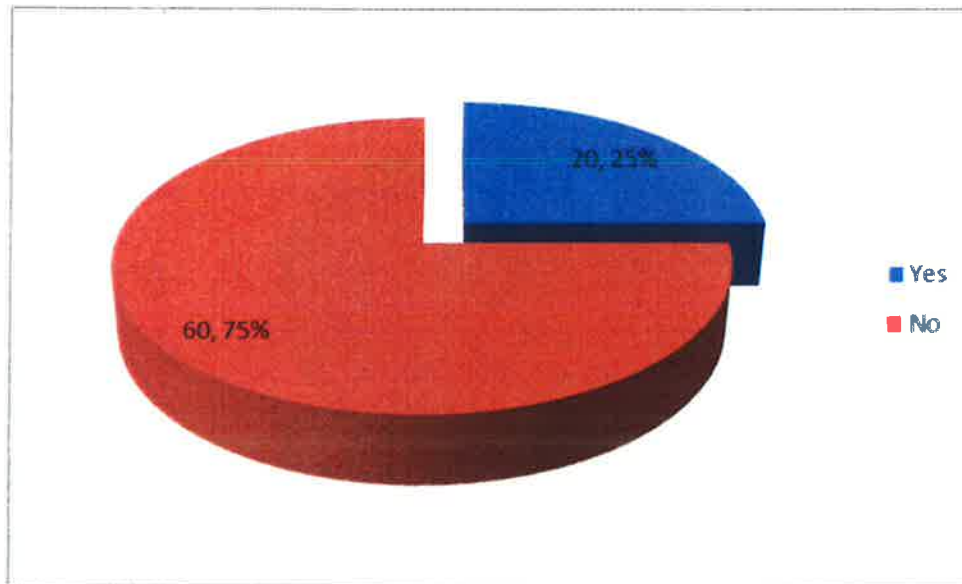


DRUGS OR ALCOHOL RELATED

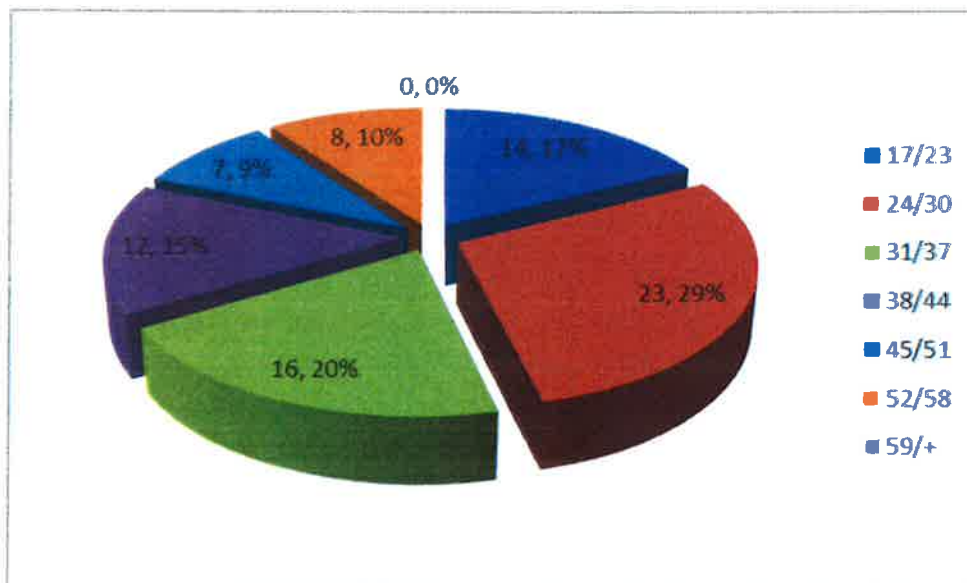


TYPE OF SUBSTANCE USED

RE- INCARCERATION AUGUST 2018

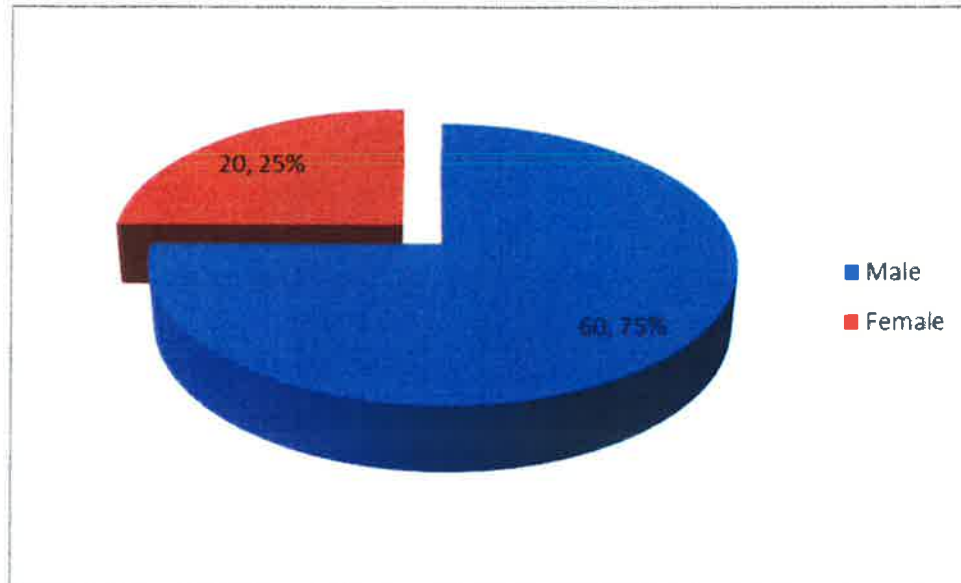


UNDER INFLUENCE AT BOOKING

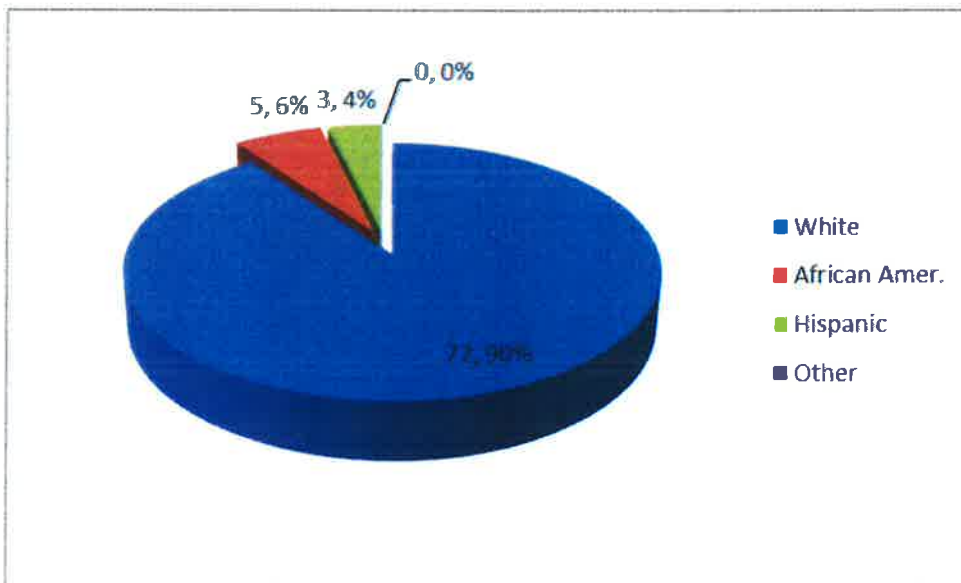


AGE PROFILE

RE- INCARCERATION AUGUST 2018

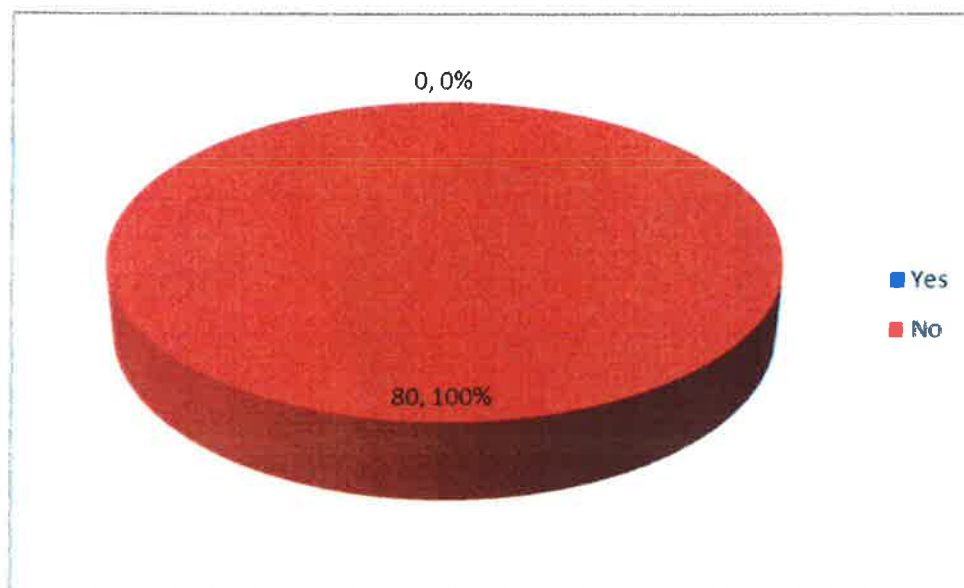


GENDER PROFILE

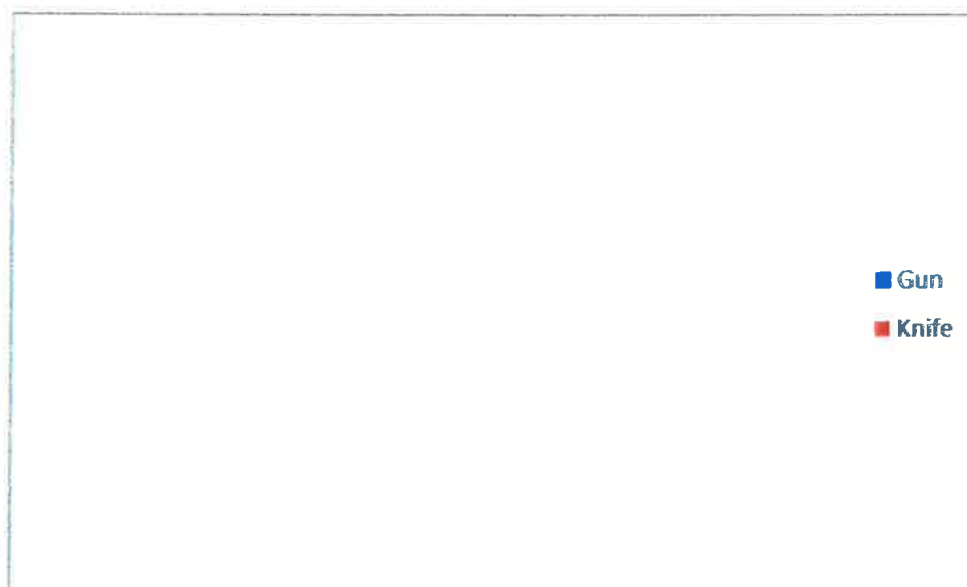


ETHNIC PROFILE

RE- INCARCERATION AUGUST 2018

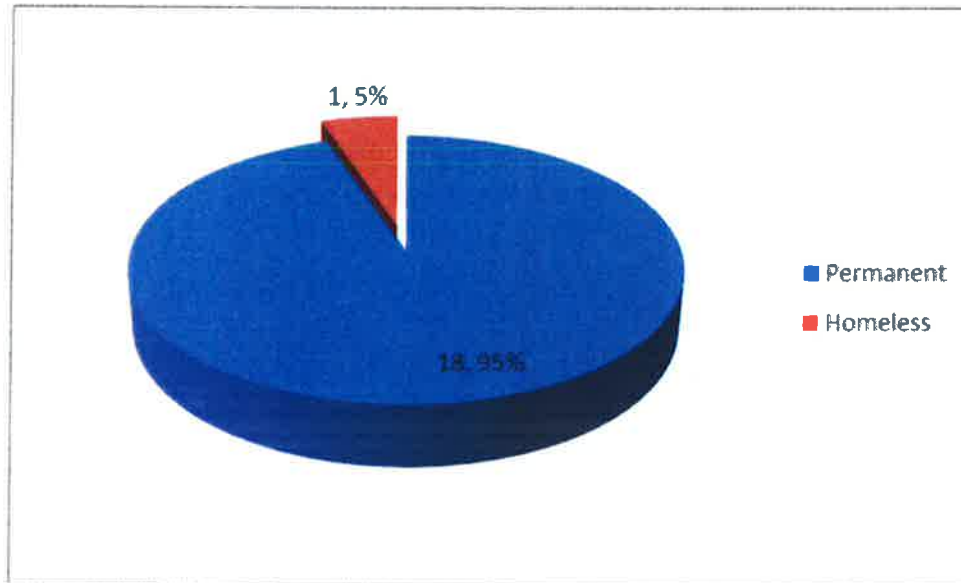


WEAPONS USED

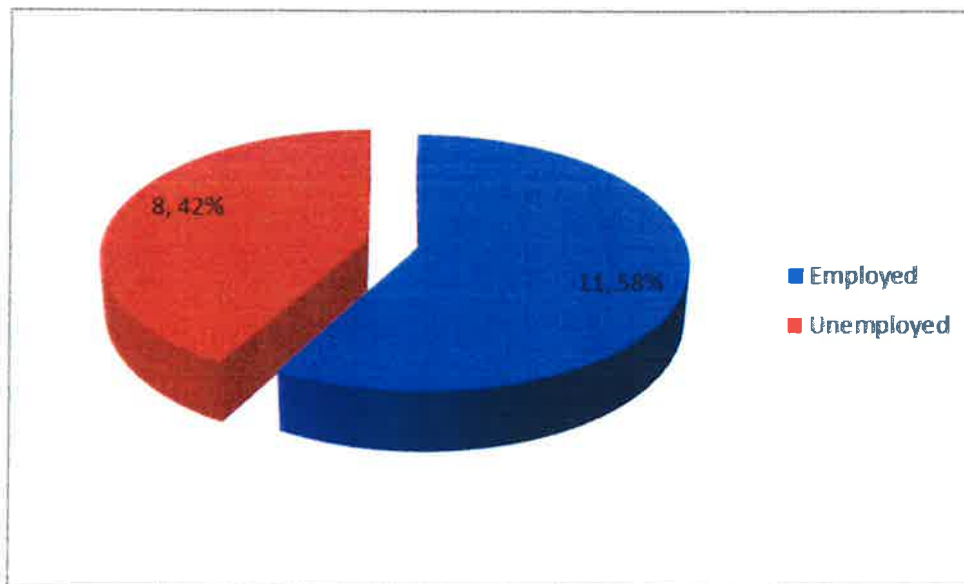


TYPE OF WEAPON

RE- INCARCERATION AUGUST 2018

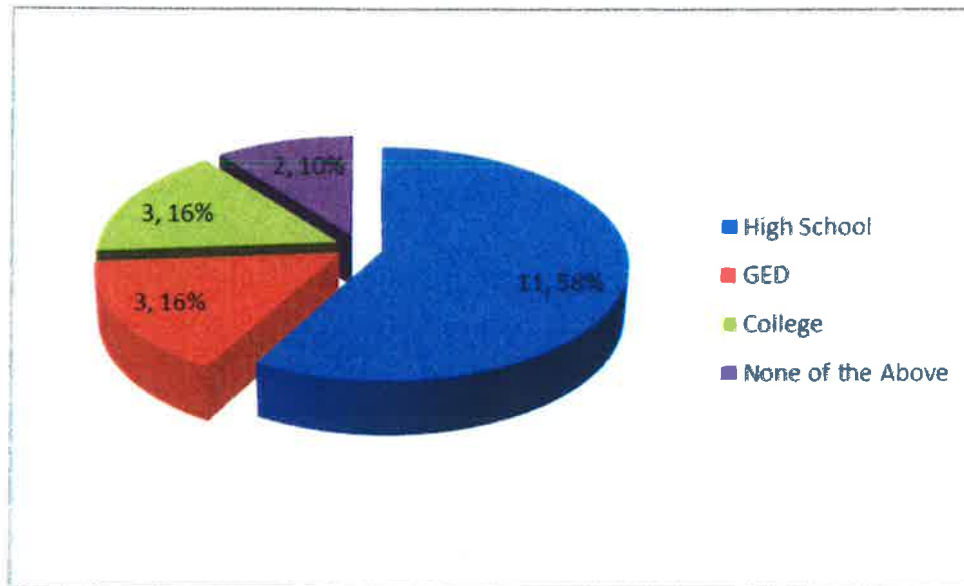


HOUSING



EMPLOYMENT STATUS

RE- INCARCERATION AUGUST 2018



EDUCATION LEVEL

Jefferson County ~~Community~~riminal Justice Collaborating Council

By-Laws

Article I: Name

The name of this Council shall be the Jefferson County ~~Community~~riminal Justice Collaborating Council, hereinafter referred to as the Council or the CJCC.

Article II: Creation

The Council is created by Ordinance No. 2014-08 as adopted on 06-10-2014, and amended by Ordinance No. 2018-09 as adopted on 07-10-2018 by the Jefferson County Board of Supervisors.

Article III: Mission

The principal mission of the Council is to enhance public safety in Jefferson County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders.

Article IV: Function

The Council will endeavor to do the following: increase communication; make suggestions for more efficient use of resources; make suggestions to provide better outcomes for justice system users, their families and the public at large; provide ongoing oversight for new or alternative programs; provide coordination across departments and budget areas; eliminate duplication; enhance public safety and continue working with Community organizations in achieving an improved Criminal Justice system.

Article V: Structure

Section A: Membership

There shall be at least ~~fourteen-seventeen~~ voting members of the Council whose membership is determined by the position the member occupies or by appointment by the council, not based on any particular person:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair (~~Vice-Chair~~)
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff's Association President or designee
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Jefferson County citizen Member of the public
- 13.14. Member of the public
15. Corporation Counsel
16. Health Department Director
- 14.17. Child Support Office representative

The local government representative, education representative, Jefferson County Police Chief & Sheriff's Association President or designee and ~~Jefferson County the two members of the public -citizen~~ shall be selected by majority vote of all ~~voting~~ members of the Council. The local government representative shall not be a resident of the same city or municipality as the Jefferson County Police Chief & Sheriff's Association President or designee. Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council. Designees can only be changed by notifying the chair in writing. Any member of the Council may recommend removal of any ~~agency-Council~~ member whom they believe is no longer appropriate for membership. Lack of

attendance by a member may be cause for removal from the Council. ~~Resignation-Removal~~ of Council members shall be submitted to the chairperson and brought to a vote of the Council and determined by majority vote of all ~~voting~~ members of the Council.

Section B: Legal Influence of the Council

The Council is not a body that "orders" members to do anything beyond what any one member has the legal power to do as a part of their legal position. It can make system-wide policy through consensus. The Council, as needed, may make recommendations to the County Board for policy considerations or make a recommendation to another Standing County Committee or Board for its consideration.

Section C: Subcommittees and Ad Hoc Committees

The Council may authorize the formation of subcommittees and ad hoc committees to deal with specific problems or issues. Standing committees, subcommittees and ad hoc committees shall report their information and recommendations in writing to the Council. The Council will determine the time frame for the subcommittee to meet and may extend time as needed.

Section D: Meetings

- Meetings of the Council shall be set by the Council, the chairperson and/or upon petition by any four members of the Council. Notice of Council, subcommittee and ad hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
- Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
- A ~~minimum~~ quorum is a simple majority of ~~seated-voting~~ all ~~members~~hip.
- Recommendations of the Council ~~shall-should~~ be made by consensus. If consensus cannot be reached, recommendations ~~may-shall~~ be made by a majority of all 2/3 vote of Council members present.

Article VI: Officers and Staff

A. Chair

The Chair shall be the Chief Judge or Presiding Judge of Jefferson County. In the absence of the Chair, the Chair shall designate a Council member or other designee to serve as Acting Chair. The Chair's duties and powers shall include the following:

1. Preside at all meetings of the CJCC.
2. Appoint all standing and special committees of the CJCC.
3. Represent the CJCC at official functions and meetings.
4. Perform such other duties as specified by law, custom or the CJCC.

B. ~~Successor~~Vice Chair

~~The County Board Chair shall serve as Vice Chair of the Council. If the Vice Chair is unable to fulfill these duties, the Council shall vote for a successor Vice Chair among its members which will require a majority vote of all voting members of the Council. The Vice Chair shall assume the duties and responsibilities of the Chair in the Chair's absence and shall perform such other duties as may from time to time be assigned.~~ Should the position of the Chair become vacant or should the Chair become otherwise unable to discharge his or her duties (to be determined by the CJCC) the Vice Chair shall become Chair for the unexpired term and assume all duties and responsibilities of that office; the Council shall vote for a successor Chair among its members which will require a majority vote of all members of the Council.

C. Staff

The County will provide staff to coordinate the activities of the CJCC.

Article VII: Change in By-laws

Proposed amendments to the by-laws shall be made ~~only~~ by majority vote of all ~~voting~~ members of the Council.

Jefferson County

Community Justice Collaborating Council

By-Laws

Article I: Name

The name of this Council shall be the Jefferson County Community Justice Collaborating Council, hereinafter referred to as the Council or the CJCC.

Article II: Creation

The Council is created by Ordinance No. 2014-08 as adopted on 06-10-2014, and amended by Ordinance No. 2018-09 as adopted on 07-10-2018 by the Jefferson County Board of Supervisors.

Article III: Mission

The principal mission of the Council is to enhance public safety in Jefferson County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders.

Article IV: Function

The Council will endeavor to do the following: increase communication; make suggestions for more efficient use of resources; make suggestions to provide better outcomes for justice system users, their families and the public at large; provide ongoing oversight for new or alternative programs; provide coordination across departments and budget areas; eliminate duplication; enhance public safety and continue working with Community organizations in achieving an improved Criminal Justice system.

Article V: Structure

Section A: Membership

There shall be at least seventeen voting members of the Council whose membership is determined by the position the member occupies or by appointment by the council, not based on any particular person:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff's Association President or designee
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Member of the public
14. Member of the public
15. Corporation Counsel
16. Health Department Director
17. Child Support Office representative

The local government representative, education representative, Jefferson County Police Chief & Sheriff's Association President or designee and the two members of the public shall be selected by majority vote of all members of the Council. The local government representative shall not be a resident of the same city or municipality as the Jefferson County Police Chief & Sheriff's Association President or designee.

Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council. Designees can only be changed by notifying the chair in writing. Any member of the Council may recommend removal of any Council member whom they believe is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council. Removal of Council members shall be submitted to the chairperson and brought to a vote of the Council and determined by majority vote of all members of the Council.

Section B: Legal Influence of the Council

The Council is not a body that "orders" members to do anything beyond what any one member has the legal power to do as a part of their legal position. It can make system-wide policy through consensus. The Council, as needed, may make recommendations to the County Board for policy considerations or make a recommendation to another Standing County Committee or Board for its consideration.

Section C: Subcommittees and Ad Hoc Committees

The Council may authorize the formation of subcommittees and ad hoc committees to deal with specific problems or issues. Standing committees, subcommittees and ad hoc committees shall report their information and recommendations in writing to the Council. The Council will determine the time frame for the subcommittee to meet and may extend time as needed.

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- Meetings of the Council shall be set by the Council, the chairperson and/or upon petition by any four members of the Council. Notice of Council, subcommittee and ad hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
- Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
- A quorum is a simple majority of all members.
- Recommendations of the Council should be made by consensus. If consensus cannot be reached, recommendations shall be made by a majority of all Council members present.

Article VI: Officers and Staff

A. Chair

The Chair shall be the Chief Judge or Presiding Judge of Jefferson County. In the absence of the Chair, the Chair shall designate a Council member or other designee to serve as Acting Chair. The Chair's duties and powers shall include the following:

1. Preside at all meetings of the CJCC.
2. Appoint all standing and special committees of the CJCC.
3. Represent the CJCC at official functions and meetings.
4. Perform such other duties as specified by law, custom or the CJCC.

B. Successor Chair

Should the position of the Chair become vacant or should the Chair become otherwise unable to discharge his or her duties (to be determined by the CJCC) the Council shall vote for a successor Chair among its members which will require a majority vote of all members of the Council.

C. Staff

The County will provide staff to coordinate the activities of the CJCC.

Article VII: Change in By-laws

Proposed amendments to the by-laws shall be made by majority vote of all members of the Council.

Committee Meeting Sign-In Sheet

Committee/Board Name:

Date of Meeting:

[illegible]